

## STALMINE-WITH-STAYNALL PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held on Monday 19 May 2014 at 7.15pm at the Village Hall, Stalmine

**Present:** Cllrs J Jackson (Chairman), D Anderson, S Carrington, K Jenkinson and D Walmsley

**In Attendance:** Jan Finch, Clerk to the Council, and one member of the public.

#### **07(2014-15) Apologies for Absence**

Apologies were received from Cllr A Wallace and the reason accepted.

#### **08(2014-15) Declaration of Interests and Dispensations**

None.

#### **09(2014-15) Minutes of the Last Meeting**

**Resolved:** that the minutes of the meeting held on 22 April 2014 be agreed as a true record.

#### **10(2014-15) Public Participation (Including Police Report)**

Councillors **resolved** to adjourn the meeting to allow members of the public to bring matters relating to the agenda to the attention of the council.

In the absence of a Police representative the Clerk provided an update on the small level of antisocial behaviour in the parish.

On the conclusion of public participation councillors **resolved** to reconvene the meeting.

#### **11(2014-15) Planning Enforcement Matters**

In the absence of Cllr Wallace councillors **resolved** to defer this item to the next meeting.

#### **12(2014-15) 2013/14 Budget Outturn and Annual Return**

Councillors had discussed the detailed budget outturn and analysis of expenditure for 2013/14 at the April meeting and there were no further questions on the detail. The Clerk reported that the Internal Audit work had been completed and the report of the Internal Auditor would be presented to the June meeting of the Council. Councillors considered Section 1 (Accounting Statements) and Section 2 (Annual Governance Statement) of the Annual Return for the Year Ended 31 March 2014 and **resolved** that the Accounting Statements and the Annual Governance Statement be approved.

#### **13(2014-15) Draft Annual Report**

Councillors **resolved** to approve the draft Annual Report for publication and distribution via the outlets used for the newsletter.

#### **14(2014-15) Lancashire and Merseyside County Training Partnership**

Councillors noted that an Employment workshop would be held on 12 June 2014 and a new Councillors and Clerks Workshop on 5 and 19 July. Councillors **resolved** not to attend either of the workshops.

#### **15(2014-15) Insurance 2014/15**

Councillors considered two quotations for insurance cover for the coming year and resolved to take out a 3 year agreement with Came & Company on the basis of best value.

#### **16(2014-15) Planning Applications**

None received.

**17(2014-15) Finance****a) Receipts this month**

VAT Refund	£1698.26
LCC PROW	£200.00

**b) Payments to be approved:**

Staff costs	869.70
Staff expenses on behalf of the Council	£49.27
The Information Commissioner	£35.00
Wyre Building Supplies	£6.98
Preesall Town Council	£24.29
M J Jackson (reimbursement)	£146.17
Broker Network Ltd (Insurance)	£265.00

**Payments by Standing Order for Noting:**

Easy Websites (monthly hosting fee)	£36.00
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**c) Statement of Accounts – April 2014**

The statement of accounts for the month ending April 2014 shows

Business Current Account	£2097.92
Business High Interest Account	£21151.28
General Reserve Account	£3343.89

Councillors **resolved** to approve the accounts for payment and noted the receipts, the payment by standing order and the statement of accounts..

**18(2014-15) Reports from Outside Bodies (for information)**

None.

**19(2014-15) Clerk's Report (for information)**

Councillors noted the Clerk's report in respect of:

Dog Fouling Sign – Playing Field

The broken sign as been replaced by Wyre Council.

Wyre Council Parish Charter

Wyre Council is in the process of reviewing its charter governing the relationship with town and parish councils. The draft will be discussed at the July Wyre Area Committee meeting.

Duchy of Lancaster Benevolent Fund

A grant application has been made to the Fund towards the cost of the new plough feature.

Shared Lives Service – Recruiting Shared Lives Carers

Lancashire County Council is promoting its Shared Lives Service. Shared Lives involves caring for an adult in your family home, because they cannot live with their own family or live on their own. It is family-based care provided by individuals or families, enabling adults to share in family and community life, as well as supporting them to develop their strengths, abilities and independence. People who require Shared Lives support come from a variety of backgrounds and may be an adult with a learning disability or an older adult. An extensive matching process is put in place between the carer and the person to be placed. Carers come from many

different backgrounds and no formal qualifications are required. What really matters are personal qualities – you need to be patient, positive, flexible and have a person-centred approach. Carers receive a generous financial allowance and a dedicated support team.

Further information can be obtained from the team on 01257 516036 or by email at

[sharedlives@lancashire.gov.uk](mailto:sharedlives@lancashire.gov.uk)

#### New Floral Feature – Junction of Staynall Lane/Highgate Lane

The bed has been planted with low growing shrubs and covered in bark chippings to keep down weeds.

#### Path – Parish Wood

Wyre Council has advised that, for health and safety reasons, the volunteers will no longer be able to carry out the heavy work of barrowing stone down to the path. Wyre's Countryside Ranger who is leading the project has advised that the volunteers will install the timber edging and that a contractor will do the heavy work. As this constitutes a change to the methodology it has been raised with the Grant Management Team at the Big Lottery and permission has been given.

The Big Lottery has advised that only one stainless steel plaque can be provided to each project and one stainless steel and one Perspex plaque has been received as have the stickers.

#### Closure of Staynall Lane

Staynall Lane will be closed from its junction with the A588 Carr Lane to its junction with Highgate Lane from 20<sup>th</sup> to 23 May to enable maintenance to the existing water supply to take place. The alternative route is Brick House Lane and New Road.

#### **20(2014-15) Date and Time of Next Meeting**

The next meeting of the Parish Council will be held on **Tuesday 10 June 2014** at 7.00pm.

There being no further business the Chairman closed the meeting at 7.30pm.