

## STALMINE-WITH-STAYNALL PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held on Tuesday 11 June 2019 at 7.00pm at the Village Hall, Stalmine

**Present:** Cllr T Williams (Chairman), A Haydock, D Booth, F Cardwell, S Pelham, J Wilson

**In attendance:** Alison May, Clerk to the council, and one member of the public.

#### **25(1) Apologies for absence**

None

#### **26(2) Declaration of interests and dispensations**

None

#### **27(3) Minutes of the last meeting**

Councillors **resolved** to approve as a correct record the minutes of the meeting held on 14 May 2019.

#### **28(4) Public participation**

Councillors **resolved** to adjourn the meeting at 7.04pm to allow members of the public to speak.

No member of the public wished to speak.

Councillors **resolved** to reopen the meeting at 7.04pm.

#### **29(5) Planning Applications**

##### **Application Number: 19/00310/FUL**

**Proposal:** Extension to existing studio to provide workshop for B1(c) light industrial use and external compressor (part retrospective)  
(resubmission of 17/01127/FUL)

**Location:** The Old Smithy, Carr Lane, Stalmine, Poulton-Le-Fylde Lancashire.

**Resolved:** that the council has no objections to the proposal.

##### **Application Number: 19/00438/FUL**

**Proposal:** Variation of condition 02 on application 17/00261/FUL to alter the style and appearance of the roof structure to allow bedrooms in roof area, proposed dormers, removal of annexe and use of part building at garage

**Location:** Ingle Nook 11 Staynall Lane, Hambleton, Poulton-Le-Fylde, Lancashire.

**Resolved:** that the council has no objections to the proposal.

**Application Number: 19/00448/REM Proposal:** Reserved matters application (for matters relating to appearance, landscaping, layout and scale) for the erection of 6 dwellings (following outline permission 16/00016/OUT)

**Location:** Land adjacent Ash Lea Farm, Carr End Lane, Stalmine-with-Staynall, Poulton-Le-Fylde, Lancashire.

**Resolved:** that the council objects to the proposal on the grounds that the appearance, landscaping, layout and scale cannot be determined until the issue of satisfactory drainage is resolved. It continues to believe that flood risk to both this site and to neighbouring properties is significant were the development to proceed, and precludes any decision being made on the 'cosmetics' of the properties. Its objections as expressed in application 19/00362/FUL still stand.

**Application Number: 19/00480/COUQ**

**Proposal:** Prior notification for proposed change of use of agricultural building to create five dwelling houses under Class Q of the GDPO

**Location:** Grange Farm Barn, Grange Lane, Stalmine-With-Staynall, Poulton-le-Fylde, Lancashire.

**Resolved:** that the council objects to this application on the grounds that surface water run-off from the proposed conversion would have the potential to cause flooding. In addition, the council is concerned that the proposal would not be the conversion of the existing buildings, but would require existing buildings to be demolished, thereby not retaining existing features, and question the applicability of class Q of the GDPO.

**Application Number: 19/00516/FUL**

**Proposal:** Two storey side and single storey rear extension.

**Location:** 32 Mill Lane, Stalmine, Poulton-Le-Fylde, Lancashire FY6 0LR.

**Resolved:** that the council has no objections to the proposal.

**30(6) Replacement planting feature adjacent to A588**

At the May meeting councillors discussed the demise of the cart display and asked for an item on the June agenda to discuss whether a replacement 'feature' should be purchased. Councillors **resolved** that they would like to replace the cart and would notify the clerk if anything suitable was seen that could be purchased. In the interim they asked that the plantsman put flowers in the adjacent beds and if possible, create a raised bed with pallets or packing crates to be planted up for this season.

**31(7) Charity donations**

Councillors discussed a suggestion made by a member of the public for the purchase of a second Christmas tree for the village. The siting of the tree had been discussed at the May meeting and councillors felt that it wouldn't be appropriate for a second tree to be purchased from public funds. They went on to discuss possible recipients of grant funding and **resolved**:

- a) To make a grant of £100 to Stalmine-with-Staynall Residents Association for the purchase of materials to create the children's Christmas lanterns and contribute to the children's Christmas party.
- b) To make a grant of £50 to Wyre Juniors football club as a contribution towards kit and footballs.
- c) To make a contribution of £100 to the Seven Stars charity committee in respect of cancer care in Over Wyre.

**32(8) Internal audit report**

Councillors noted the internal audit report and considered the response prepared by the clerk to the 'noted' points, and thanked the clerk for the work she had done in ensuring a clean audit outcome. Councillors went on to discuss the issue of invoices received after the agenda has been sent out and **resolved** that financial regulations should be amended to allow such invoices to be presented to the council at the next meeting. It was considered unfair to make suppliers wait up to six weeks for payment just because they had missed the agenda deadline.

**33(9) Draft Annual Report**

Councillors approved the draft Annual Report for publication and distribution.

**34(10) Finance**

Councillors **resolved**:

<b>a) to note</b> the following receipts: Current account	0.26
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<b>b) to approve</b> the following payments:	Cheque	
Payroll	1580,1581,1583,1585	1391.87
Clerk's expenses (on behalf of council)	1582	37.95
Lengthsman's expenses (SLN on behalf of council)	1584	35.27
Plantsman's expenses (AT on behalf of council)	1586	11.25
Mrs E Parry (internal audit) dated 1 May 2019	1587	100.00
Wyre Building Supplies Ltd (inv.0205309 - £19.75; 0206199 - £2)	1588	21.75
Stalmine Village Hall (inv date 25 May)	1589	120.00

<b>c) to note</b> the following payments by direct debit:	
Easy Websites (monthly hosting fee)	39.60

<b>e) to note</b> the statement of accounts for month ending 31 May 2019	
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It was also **noted** that the clerk and Cllr Williams had closed the reserve account and general reserve account on 6 June, with funds from both accounts being paid into the current account. Councillor signatories also provided the clerk with proofs of identity to be uploaded on to the new bank account website. This was the final stage in the process to enable the clerk to complete the transfer of the council's banking business to Clydesdale/Yorkshire bank.

## **ITEMS FOR INFORMATION ONLY**

### **35(11) Reports from outside bodies**

None.

### **36(12) Clerk's report**

#### **Lengthsman**

The lengthsman continues to report higher than normal amounts of littering and dog fouling throughout the village.

#### **Plantsman**

The plantsman has completed the final preparation of the beds and has started the summer planting. He has also dismantled and disposed of the cart display, which unfortunately had rotted beyond repair.

### **Accessibility regulations**

Last November the National Association of Local Councils (NALC) issued a legal briefing on the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. The briefing referred to the Government's intention to issue a model accessibility statement. The Government Digital Service has now created a sample accessibility statement for guidance. The clerk is liaising with the council's website provider to ensure that the council's website meets the required standard and will then formalise an accessibility statement that will be brought to council for councillors to approve the wording. NALC is exploring further support for county associations and councils to help with implementing the changes as there will be increased costs to make the website fully compliant.

### **Handrail on Smithy Lane**

A potential supplier has been identified and will provide a quotation once the length of the handrail and the angle of incline is calculated.

### **Audit**

The paperwork for this year's external audit for the year ending 2018/19 has been submitted to the external auditor PKF Littlejohn.

### **Environment Agency Drop-in Event re tidal flood management scheme**

The Environment Agency is arranging a community drop-in event for residents on Thursday 20th June 2019. The event will be held at Hambleton Village Hall and run between 2pm and 6.30pm (opening at 1pm to set up stalls).

The purpose of the event is to update residents on the tidal flood risk management scheme proposed from north of Wardley's Pool to south of Peg's Pool. The scheme mainly falls within Hambleton Parish Council's boundary but there is a small section within Stalmine with Staynall Parish Council's boundary.

The clerk also mentioned that a letter of thanks had been received from North West Air Ambulance for the donation from the council.

The clerk made councillors aware of a note from Wyre indicating that the council supported rugby posts being erected on the playing field. Councillors confirmed that they had not received an approach regarding this and said that a formal request would need to be made for them to discuss the detail and make a decision.

**37(13) Items for next agenda**

Councillors were asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 28 June**). A summary of the reason for raising the matter should be provided. A request was made to include Stalmine wood.

**38(14) Date and time of next meeting**

The next meeting of the Parish Council will be on **Tuesday 9 July 2018** at 7.00pm.

There being no other business, the chairman closed the meeting at 8.40pm.