

STALMINE-WITH-STAYNALL PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council held on Tuesday 10th March 2026 at 7.00pm in the Village Hall Stalmine

Present: Cllr Phil Orme (Chair), Cllr Peter Muirhead (Vice Chair), Cllr Rob Drobny, Cllr Richard Jebb

In attendance: Debbie Smith Clerk.

107.1(2025-26) Apologies for absence

Cllr Julie Robinson

108.2(2025-26) Declaration of interests and dispensations

Nil

109.3(2025-26) Co-Option

The council **noted** that the candidate has been checked and the clerk is satisfied that the candidate is eligible to become a council member by co-option.

The council interviewed the candidate in closed session prior to the meeting. The Council were satisfied with the co-option process at the meeting. The chair asked the council for the co-option to go to a vote by a show of hands. The council voted yes unanimously. Cllr Phil Orme **Proposed** for Mr Richard Jebb to be co-opted. Cllr Robert Drobny **Second** the proposal, all members present **resolved** to co-opt Mr Richard Jebb.

Cllr Richard Jebb read out-loud the declaration of office, and signed the document. The document was witnessed and signed by the clerk. Cllr Richard Jebb was reminded that he has 28 calendar days of co-option to complete the Declaration of Interests forms and return them to the clerk.

110.4(2025-26) Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes of the Parish Council meeting held on 13th January 2026, and the Chair signed the document. Cllr Richard Jebb abstained as he was not present at the last meeting.

111.5(2025-26) Public participation

The council **resolved** to adjourn the meeting to allow non-council members to speak.

Two members of the public were present. One was a local Community Police Support Officer. The CPSO reported to the council that there have been cars broken into recently within the area, and to encourage residents to report any information, and they were still monitoring the selling of cars in the layby on Strickland Lane. The chair spoke about E-bikes in the area, and the CPSO informed the council, the police are aware and are trying obtain intel on the matter. The council informed the CPSO about a regular speeding car in the area, the CPSO informed the council the police are aware of the car and are dealing with the matter. Another member of the public spoke of their concerns about the housing development of Stricklands Lane. The chair informed the member it will be discussed at the Over Wyre Parishes Working Group this month, and was happy to make an appointment with the application planning officer and invited the member to attend. The member spoke about their concerns over the layby and asked the council to write to Wyre Borough over the matter.

The council **resolved** at the conclusion of the public session to reconvene the meeting.

112.6(2025-26) Planning

The Council **resolved** to note the following planning application(s) (i) and (ii) which have been resolved via email due to the deadline before January's meeting.

(i) Application Number: 25/01054/FULMAJ

Proposal: Proposed demolition of existing structures and the erection of 79no. affordable dwellings with access, parking, landscaping and associated works.

Location: Land South Of Stricklands Lane Stalmine Lancashire

The Council **resolved** to **object** to application 25/01054/FULMAJ.

(ii) Application Number: 26/00084/FUL

Proposal: Proposed change of use and erection of two-storey, two bed holiday accommodation unit with first floor balcony, utilising part of existing single storey stable building, existing track and access off Staynall Lane. Agricultural to (C3).

Location: Cobblestone Barn Staynall Lane Hambleton Poulton-Le-Fylde Lancashire

No comment given from the Council

(iii) Application Number: 26/00111/FUL

Proposal: Proposed alterations to 2 no. adjoining dwellings including roof lifts, front and rear dormers, single storey rear extensions.

Location: Corbri 2 Brick House Lane Hambleton Poulton-Le-Fylde Lancashire

The council **resolved** to not object to the application, no further comments were made.

(iv) Application Number: 26/00145/FUL

Proposal: 3 No. replacement dwellings following demolition of existing barns

Location: Burrows Farm Burrows Lane Stalmine-with-staynall Poulton-Le-Fylde Lancashire

The council **resolved** to object to the application under material considerations that it is proposed off a single-track lane, which is unlit with no footpath and poses public safety issues to pedestrians. It will add to the traffic that access an unsustainable road. It will add to further pressure to the already lacking drainage in the area, and the increased housing will add to the already unsustainable struggling services and amenities in the area.

113.7(2025-26) Finance

a) The Council **noted** the following receipts in February 2026

Receipt Name	Details	Date of Receipt	Amount
			Nil

b) The Council **resolved** to **approve** the following payments

Payment Name	Details	Cash Book BAC's/card Ref	Amount
Payroll	February 2026 payroll paid in March 2026	96	£1,397.22
Les Needham	Lengths man expenses (February millage)	97	£18.00
MS Garden Maintenance	Invoice #0238 (Plants Man)	98	£391.00
MS Garden Maintenance	Expenses for February (Plants Man)	98	£13.85
Debbie Smith	Clerk's homeworking February 2026	99	£18.00
LALC Inv - BR0005352 26	Recruiting & Retaining Cllrs – training for the clerk	100	£18.00
C&C Supplies	Inv SIN0270170 - Manure	101	£90.97
Wyre Builders	Inv SI0485505 - Forgefast Pozi Screw	102	£13.22
C&C Supplies	Inv SIN0273333 - postmix/ top post/ round post	103	£101.22
Hampshire Flag Company	Flag Pole for memorial project	CARD	£607.02

c) The Council **noted** the following payments by direct debit:

Company Name	Details	Payment Date	Amount
Easy Websites	Monthly hosting fee	2 March	£47.52
Unity Trust Bank	Monthly Service Charge	28 February	£6.00
Unity Trust Bank	Monthly Service Charge	31 March	£7.00

d) The Statement of Account was provided by the clerk. Bank Statements were available at the meeting. The Council **resolved** to accept the document as a true reflection of the Council position and were signed by the Chairman. The statement of account for January 2026 showed a balance of £60,964.91 and the statement of account for February 2026 showed a balance of £59,177.97.

Cllr Robert Drobny left the meeting at 19.45pm

e) The Council **noted** and **resolved** to **approve** January 2026 Finances as a correct record the chair signed the January 2026 Finances document.

f) The council reviewed expenditure for January, February and March 2026. The clerk explained to the Council All the headers are acceptable apart from there is a slight minus of £57.13 from the PSPTH header due to replenishing office supplies that were required. The CFS header at £5,694.79 shows a high surplus because £1,500 was not used for the electric supply project, but has been earmarked. £1,918.11 was not used from the planting scheme for the memorial project. £1,713.50 was not spent on the memorial project and will be part of the earmark for 26/27. The PM header at £4,314.31 shows a high surplus. The plantsman did not work as much leaving £1,547 unspent. £455 not spent from the woodland survey. £910 not spent from the woodland work. £825.09 was left from the woodland earmark reserve, which was used to spend on the memorial project. £457.70 was not spent of the overall 5% added to the budget header. The VAT receipt predicted for the 2025/26 year for the budget is under by £1,005.16.

Council is to note this is due to projects being delayed due to weather conditions, with affect purchases have not been made for the council to claim back the VAT. These projects will have to be completed in the 2026/27 year, as well as there have not been enough invoices to claim the QRT4 in this civic year. The Council are reminded LCC have cancelled the biodiversity grant and PROW this Civic year, so these headers will be under by a collective £800 as a predicted receipt set within the budget for 2025/26

The council **resolved** that it was in order and accepted the clerk's explanations and approved the Q4 budget monitoring statement as being a true representative of the expenditure within the cash book.

g) The council **noted** the Financial Services Compensation Scheme (FSCS) protection for eligible deposits at Unity Trust Bank and Virgin Money has increased to £120,000 per eligible person from £85,000. To clarify in the event Unity Bank, and Virgin Money ceases to exist the council's deposited money is now protected up to £120,000.

h) The council **noted** section 137 expenditure limit for 2026/27 under section 137(4)(a) of the Local Government Act 1972 for Parish and Town Councils England is £11.60 per elector, increased from £11.10 from 2025/26.

j) The council **noted** Unity Bank monthly service charge has now increased from £6.00 to £7.00, the first increased payment is to be debited on 31 March 2026.

k) The council **noted** the QRT 4 VAT will not be claimed within the 2025/26 civic year, there is not enough invoices to make a claim. The QRT 4 VAT claim of £183.41 to date 10th March 2026 and any additional March VAT will be made with the QRT 1 VAT claim of the 2026/27 year.

j) The council reviewed and **resolved** to **accept** the end of year budget/financial report for 2025/26. The chair signed the document.

114.8(2025-26) Annual Governance Review

Councillors **resolved** to **adopt** the changes detailed in the annual governance review document of the various internal controls.

i) Standing Orders – updated to reflect NALC's latest version

- Section 5 j (ix) the addition of – 'Determining the time and place of the ordinary meetings of the Council up to and including the next annual meeting of the Council, and the annual Parish Council meeting.'
- Section 15 b (xviii) the addition of – 'Be responsible for dealing with all complaints following Stalmine-with-Staynall Parish Council's Complaints Policy, unless the complaint is about the Proper Office (refer to complaints policy)'
- Section 19 c the addition of – 'The Clerk will conduct a review of performance and annual appraisal of the work of the Lengths Man.'
- Section 19 d, e and f written to reflect the Council does not have an employment committee.

ii) Financial Regulations – updated to reflect NALC's latest version

- Section 5.9 – amendments made from £500 to £1000 to cover rising costs and inflation: 'where the value is between £1000 and £3,000 excluding VAT, the Clerk / RFO shall try to obtain 3 estimates which might include evidence within of online prices, or recent prices from regular suppliers.'
- Section 5.15. – amendment made from £500 to £600 to cover rising costs and inflation: 'Individual purchases an agreed budget for that type of expenditure may be authorised by: 'the Clerk, under delegated authority, for any items below £600 excluding VAT.'
- Section 6.5 – addition of 'cheque', in the event the Council must pay by cheque.
- Section 6.9 – amendment of £600 to reflect section 5.15
- Section 7.8 – addition of (insert month) finances to clarify within the minutes
- Section 9.1 - amendment of £600 to reflect section 5.15

iii) Schedule of Assets – Has been updated to reflect all assets held as at March 2026 (a full survey of the assets has been conducted by the clerk).

iv) Fixed Asset Register Policy - No amendments have been made.

v) Risk Management Plan - Updated to show identified risk which can be quantified is covered by the insurance policy carried by the Council:

• Public liability	£10m
• Employer liability	£10m
• Money	£250,000
• Fidelity guarantees	£250,000
• Official's indemnity	£250,000
• Slander & Libel	£25,000
• Personal Accident	£30,000
• Legal Expenses	£100,000
• Buildings	£1,981.00
• General contents	£33,000.00
• Gates and fences	£36,000.00

- Mowers and machinery £6,000.00
- Playground equipment £90,000.00
- vi) **Risk Management Register –**
 - Addition of information within the ‘Public/Employer Liability’ section of the document.
 - Addition of information within the ‘Finance’ section of the document.
 - Addition of Collapse of bank within the ‘Finance’ section of the document.
 - Addition of Governance Risk inherent overall risk
 - Additional of Operational Risks
- vii) **Annual Parish Meeting Standing Orders –**No amendments have been made.
- viii) **Scheme of Responsibilities and Delegations 2026 –** Updated to reference 2026 Standing Orders and Financial Regulations.
- ix) **Code of Local Government Conduct 2021 Wyre Borough version –** No amendments made

115.9(2025-26) Updated Policies

To ensure the council meets Assertion 10 requirements for the 25/26 audit, the below documents have been updated/amended. The council **resolved** to **re-adopt** the policies below –

- i. Data Audit Schedule (AKA data road map)
- ii. I.T policy

116.10(2025-26) Arrangements for the Annual Parish Meeting and the Annual Meeting of the Council

The council **resolved** that both meetings will be held on 12th May 2026. The Annual Parish Meeting will start at 6.30pm and the May Annual Meeting will start at 7pm, with the May Ordinary Meeting to follow.

117.11(2025-26) Memorial Project

The clerk informed the council that the memorial project is only half complete, ground work on the site has not started and there are delays with planning permission for the 6m flag pole. The Council checked the memorial project document, and **resolved** to sign of the project for the civic year 2025/26, for it to be re-opened in the 2026/27 civic year and have £4,358.81 placed in reserves under the CFS budget header for it to be completed. The chair will be signed the document.

118.12(2025-26) Communication Project 26/27

The council **resolved** to attend the May Day event held on Monday 4th May by Preesall Council. It was noted the members may arrive late due to other commitments. The council **resolved** that Cllr Jebb would look into the design of a possible logo for the council, and Cllr Orme would ask Astro Signs for a price to purchase two-fold up banners.

ITEMS FOR INFORMATION ONLY

119.13(2025-26) Reports from outside bodies

The chair reported that he had attended the latest Flood Forum at Wyre, and was asked to speak about the issues over the gullies, road sweeping, and the flooding at Old Toms Lane in Stalmine, and he will ask at the next F.F which way do the drains run. The chair informed the council there will be an agenda sent out soon for the Over Wyre Parish Working Group’s next meeting to be held at Preesall Youth Centre, some information just needs to be finalised first.

120.14(2025-26) Clerks Report

Stalmine Play Ground Area

Playground inspections for February 2026

The report highlighted some of the posts and rails are coming away from the bark pit in January this repair has still not been repaired by Wyre, it is marked not urgent on the report. If it has not been repaired by March 31st I will chase Wyre.

Lengths Mans Repair’s

The lengths man has repaired the raised bed at Moss Side Lane, and treated all the wood to protect it from the elements. He has treated the wood bench at Moss House Lane, the large raised bed at Carr End Lane, and the bench at Wardleys. I have asked the lengths man to re-stain the gate at Hall Gate Lane, near the storage unit.

Wyre Borough Comms

I have had no response over the street cleaning at Old Tom’s Lane, and the assets they hold for Stalmine and Staynall.

Lay-by Stricklands Lane

I have written to the LCC, and they wrote back with the reply:

We do not typically place parking restrictions in lay-bys or to prevent cars for sale and there are no specific signs that we can place that would be legally enforceable without introducing a Traffic Regulation Order and lengthy legal process. At this time, we are unable to prioritise our resources toward further restrictions here presently, and deterrent signs with no legal backing or permission are likely to be ignored.

Training

I have booked myself on a LALC training course for recruiting and retaining councillors, I will be attending the online course on Thursday 5th March.

Website

The website has been updated by the website provider, and I have added a co-option section so all information about becoming a councillor and how to apply are under one tab.

121.15(2025-26) Wyre councillor report

The clerk informed the council that Wyre Borough Councillor Lynne Bowen had emailed details of grants available at Wyre, and LCC Cllr Nigel Alderson sent his apologies for non-attendance to the meeting.

122.16(2025-26) Questions to councillors

Cllr Peter Muirhead spoke about the Seven Stars recently closing, with the idea of the council putting on a coffee morning there to connect with the parish as discussed at the last meeting. He asked the chair if it would be possible to have a table at Preesall's council surgeries at the Youth Centre. The chair agreed and offered Cllrs a table at the 28th March and the 25th April surgery 10am-12noon. The clerk will place information in the Green Book and the on the Council's Facebook page. z

123.17(2025-26) Date and time of next meeting

The next meeting of the Parish Council is proposed for **Tuesday 14 April 2026 at 7.00pm.**

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (Friday 27 March at the latest), with a summary of the reason for raising the matter.

The chair closed the meeting.