

## STALMINE-WITH-STAYNALL PARISH COUNCIL

### Minutes of the ordinary meeting of the Parish Council held on Tuesday 8<sup>th</sup> October 2024 at 7.00pm in the Village Hall Stalmine

**Present:** Cllr Phil Orme (Chair), Cllr John Bell-Fairclough (Vice Chair), Cllr Peter Muirhead, Cllr Rob Drobny

**In attendance:** Debbie Smith Clerk.

#### 87.1 Apologies for absence

Cllr Chris Mills (Planning Ambassador)

#### 88.2 Declaration of interests and dispensations

Cllr John Bell-Fairclough declared he is a neighbour of planning application 23/0091/FUL

#### 89.3 Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes of the Parish Council meeting held on 10<sup>th</sup> September 2024.

#### 90.4 Public participation

**Resolved** to adjourn the meeting to allow non-council members to speak.

Police community officer Peter Atkinson attended the meeting to speak to the council on raising awareness of gangs that are visiting the area in the early hours of the morning, testing car doors and if unlocked taking items and money from them. He informed the council that there have been arrests made, but it still remains an issue. He asked if the council could raise the profile of keeping cars locked within their remit. The council agreed to do via its media outlets and to raise awareness of the importance of locking car doors within the community. The council asked the officer if there was any up-dates over the average speed cameras within the area, he confirmed he would look into it with the Road Safety Partnership, and report back to the council.

**Resolved** at the conclusion of the public session to reconvene the meeting.

Cllr Rob Drobny apologised to the council members, and had to leave the meeting.

#### 91.5 Planning

Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009 (as amended)

**Location:** Pointer Farm Moss Side Lane Stalmine-with-staynall Poulton-Le-Fylde Lancashire

**Proposal:** Demolition of buildings and erection of a holiday let (retrospective

**Application Number:** 23/00917/FUL

**Appeal Reference:**

**Appeal Start Date:** 06.09.2024

**Appellant's Name:** Mr Kenneth Stephenson

The council **resolved** to agree on their original comments, and gave no further comments on the appeal.

**Application Number:** 24/00627/FUL

**Proposal:** Stable block, sand paddock, new vehicular access and track, parking area and hardstanding, for private use (part retrospective) (Resubmission of 23/01181/FUL)

**Location:** Land West Of Highgate Lane Stalmine-with-staynall Lancashire

The council **resolved** to not object to the application, and noted it should remain for private use only.

**Application Number:** 24/00726/FUL

**Proposal:** Proposed installation of air source heat pump to west elevation

**Location:** Willow Tree Brick House Farm Brick House Lane Hambleton Poulton- Le-Fylde

The council **resolved** to not object to the planning application, and gave no further comments.

#### 92.6 Finance

a) The council **resolved to note** the following receipts in August

Receipt Name	Details	Date of Receipt	Amount
SLCC	CILCA registration fee funding	10/09/2024	£150.00

b) The council **resolved to approve** the following payments

Payment Name	Details	Cash Book BAC's Ref	Amount
Payroll	September 2024 payroll paid in September	75	£1,097.80
Les Needham	Lengths man expenses (Sept millage/petrol)	76	£35.01
MS Garden Maintenance	Invoice # 0132 (Plants Man)	77	£270.00
MS Garden Maintenance	Expenses for September (Plants Man)	77	£14.00
Debbie Smith	Clerk's homeworking September 2024	78	£18.00
Mr Timothy James	Ground Work for the Lengths Man Storage Unit	79	£350.00
Mower Power	AutoCut 46-2 Strimmer L1 Invoice 154098	80	£44.00
Portable Spaces	Storage Unit & Levelling Pads Invoice Q018326	81	£2,288.40

c) The Council **resolved to note** the following payments by direct debit:

Company Name	Details	Payment Date	Amount
Unity Trust Bank	Quarterly Service Charge	30 September	£18.00
Easy Websites	Monthly hosting fee	1 October	£54.12

d) The Statement of Account was provided; Bank Statements were available at the meeting. It was **resolved** to accept the documents as a true reflection of the Council position and were signed by the Chairman. The statement of account for September showed a balance of £63,989.58

e) The council reviewed expenditure for July, August and September 2024. The clerk explained to council members that the budget header (CFS) was minus £3,558.74 due to the delays with the 2024/23 Spids project, resulting in the combined payment of £10,504.76 which was paid in the civic year 2024/25. The clerk explained that the budget header (PM) was lower than was expected due to delays with the 2023/24 barrier project. A payment of £4,809.60 for this project was paid in the civic year 2024/25. The clerk noted that budget header (training) was minus £16 due to unforeseen costs with the CILCA qualification resulting in a portfolio training cost of £300.00 that was not budgeted for. The council **resolved** that it was in order and accepted the clerk's explanations and approved the Q2 budget monitoring statement as being a true representative of the expenditure within the cash book.

f) The council **resolved** to apply for a bank card from Virgin Money as there are no additional costs. It was **resolved** there would only be one bank card to be used only by clerk in line clerk's delegations. The application form was signed at the meeting in accordance with the Virgin mandate.

g) The council **resolved** to have Cllr Peter Muirhead placed on the Virgin Money Mandate. The mandate was signed at the meeting to remove Mr Paul Franks and to add Cllr Peter Muirhead.

### 93.7 Projects for 2025/26

The Council **resolved** to have £3,000.00 to add to the Memorial Project to commemorate 80 years since the end of WWII. The council **resolved** to have £1,500.00 to supply electric for the Lengths mans storage unit, it was noted if electric can be accessed where the unit is situated it could provide electric for future projects within the community. The council **resolved** to have £150.00 for the purchase of a Local Council Administration book. The clerk noted should further projects require to be brought forward they could be added if **resolved** to the draft budget at November's meeting.

### 94.8 Social Media Volunteer

The council **resolved** to not have a social media volunteer as it would add further work for the clerk. It was **resolved** Cllr Peter Muirhead would speak to the council's website provider if he would be able to assist in the matter of reaching out and connecting with the community.

### 95.9 Donation for Remembrance Sunday

The council **resolved** that the clerk would purchase two poppy wreaths one to be taken to the service on Remembrance Sunday by Cllr John Bell-Fairclough, and one to be placed on the gate accessing the woodland on Hall Gate Lane.

### 96.10 Biodiversity Grant

The council **resolved** that the clerk would look into purchasing flat packed bird boxes to be provided for the community.

### 97.11 Donation for Community Christmas Light Switch On

The council **resolved** to donate £75.00 to the Over Wyre Brass Band, and donate £125.00 for food and drink for the community switch on being held on 2<sup>nd</sup> December.

### 98.12 Policy (Complaints Procedure)

The Council **resolved** to adopt the complaints procedure policy with the amendment to section 3.

## ITEMS FOR INFORMATION ONLY

### **99.13 Reports from outside bodies**

Cllr John Bell-Fairclough reported to the council he had attended a P.T.F.A meeting at Saint Aidens high school, and informed the P.T.F.A of the parish council grant fund. Cllr Peter Muirhead reported to the council, he had spoken to the head of Stalmine Primary school over when carpark would be open. He explained the concerns from parents and residents over road safety with the number of parked cars at pick up and drop off times. The head explained everything on his end was complete, and he was waiting on the LCC to sign papers. The chair told council members he had attended the Wyre Area Meeting and that it was very informative.

### **100.14 Clerks Report**

#### **Stalmine Play Ground Area**

Playground inspections for September 2024 have shown no issues.

#### **Plants Man Contract**

I have met with the Plants Man, and his contract has now been signed along with a signed letter detailing the changes agreed. There is a copy on file, he also has a copy.

#### **Christmas Tree and Lights**

I can confirm that I have informed Saint James's Church that the council will provide the tree and lights this year, and have placed an order with PRS to provide them. The Christmas Switch On will be on the 2<sup>nd</sup> December.

#### **Lengths man**

The lengths man asked if the area where the storage unit is to be placed could be prepared and levelled by a contractor with a digger. I agreed to this under clerk's delegations as the cost was £350.00. The ground work has taken place and the container has been ordered, upon payment delivery will be coordinated by myself. The lengths man has also had his annual appraisal conducted by myself.

#### **Woodland work**

I have spoken to Special Tree Services and the work should start Tuesday 15<sup>th</sup> October. He has asked that for safety reasons the woodland is closed to the public while work under goes, which I will coordinate. He has been given all the relevant paper work to proceed with the work. The other contractors have been thanked for their quotes and been informed they have been unsuccessful.

#### **Bus Shelter on Strickland Lane by the top of Back Lane**

A concerned resident has asked me, when the bus shelter will be replaced. I have chased this up again with the LCC, as they are responsible, and I am still awaiting a response.

### **101.15 Wyre councillor report**

Nil

### **102.16 Questions to councillors**

The chair asked council members if they would be attending The Parish and Town Council Conference on 2<sup>nd</sup> November, due to family commitments the council members could not attend in person, but would aim to log onto the event via Teams. It was noted the clerk would email council members the registration details.

### **103.17 Date and time of next meeting**

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 1 November at the latest**), with a summary of the reason for raising the matter.

The next meeting of the Parish Council is proposed for **Tuesday 12 November 2024** at 7.00pm.

The chair closed the meeting.