

# STALMINE-WITH-STAYNALL PARISH COUNCIL

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g., making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

6<sup>th</sup> July 2023

Dear Councillor

You are hereby summoned to attend the July Council Meeting of Stalmine-with-Staynall Parish Council on Tuesday 11<sup>th</sup> July 2023 at 7.00pm at the Village Hall, Stalmine.



**Debbie Smith**  
Clerk to the Council

## A G E N D A

### 1 Apologies for absence

### 2 Declaration of interests and dispensations

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

### 3 Minutes of the last meeting

Councillors are asked **to consider and approve** as a correct record the minutes of the meeting held on 13<sup>th</sup> June 2023 (emailed).

### 4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. **Members of the public are reminded that only items on the agenda should be raised at the meeting.** Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

### 5 Planning

**Location:** Carr End Farm Carr End Lane Stalmine-With-Staynall Poulton-Le-Fylde Lancashire

**Proposal:** Proposed two storey front extension and first floor and ground floor single storey rear extensions

**Application Number:** 21/01126/FUL

**Appeal Reference:** APP/U2370/D/22/3309646

**Appeal Start Date:** 21.06.2023

To discuss if council members wish to add any comments to this appeal

**Application Number:** 23/00622/FUL

**Proposal:** Proposed roof lift & rear dormers to dwelling and extension & partial conversion of domestic outbuilding to form 1 no. annexe for ancillary living accommodation in association with existing dwelling

**Location:** Brookvale Farm Kiln Lane Hambleton Poulton-Le-Fylde Lancashire

**Application Number:** 23/00569/FUL

**Proposal:** New agricultural access from Carr End Lane

**Location:** Carr End Farm Carr End Lane Stalmine-with-staynall Poulton-Le-Fylde  
Lancashire

## 6 Finance

Councillors are asked:

a) **To note** the following receipts in June 2022-2023 VAT return £767.63

b) **To approve** the following payments

June payroll	£1,283.56
Lengths man expenses	£20.02
MS Garden Maintenance Invoice # 44	£420.00
MS Garden Maintenance expenses	£15.58
Cutts Lane Nurseries	£82.67
C & C Supplies	£13.21
Greenbarnes Ltd	£2,625.00
Armstrongs	£13.80
Wyre Building Supplies Invoice # S10380341	£15.60
Wyre Building Supplies Invoice # S10382610	£8.75
Wyre Building Supplies Invoice # S10383214	£16.80
Wyre Building Supplies Invoice # S10383262	£47.75
Wyre Building Supplies Invoice # S10381072	£7.75
Astro Signs & Banners	£600.00
Reimbursement to Debbie Smith for the card payment to Clegg's Nurseries	£219.00

c) **To note** the following payments by direct debit:

Easy Websites (monthly hosting fee)	£39.60
Unity Trust Bank - Service Tariff	£18.00

d) **To note** the statement of accounts for month ending 30 June will be provided at the meeting.

e) **To review** expenditure for April, May and June 2023 and to consider and approve the Q1 budget monitoring statement (**enclosed**). Hard copies will be brought to the meeting.

## 7 Policy documents

a) Councillors are asked to consider the clerk's delegations document (**emailed**) which excludes the delegations given as a result of Covid. Councillors are asked **to approve** the re-adoption of a delegation document.

b) Councillors are asked to consider and **to approve** the re-adoption of the grants policy, grants policy guide and grant application document (**all emailed**) which have been reviewed and are presented with amendments to payments removing cheques to bank transfers.

c) Councillors are asked to consider and **to approve** the re-adoption of the audio-visual recording policy (**emailed**) which has been reviewed and presented without amendment.

d) Councillors are asked to consider and **to approve** the re-adoption of the council's safeguarding policy (**emailed**) and to sign the document to be circulated by the clerk at the meeting to confirm they have read it and will abide by its contents.

e) Councillors are asked to consider and **to approve** the re-adoption of the Equal Opportunities Policy (**emailed**) which has been reviewed and presented without amendment.

f) Councillors are asked to consider and **to approve** the re-adoption of the Health & Safety Policy (**emailed**) which have been reviewed and are presented without amendment.

g) Councillors are asked to consider and **to approve** the re-adoption of the Volunteer's Policy (**emailed**) which have been reviewed and are presented with amendments to include Parish Council's Face Book social media,

h) Councillors are asked to consider and **to approve** the re-adoption of the Sickness Policy (**emailed**) which have been reviewed and are presented without amendment.

**8 Speed Indicator Devices (SpIDs)**

To receive an update from Cllr John Bell-Fairclough re costs of the posts and the chargeable SpIDs and resolve any further actions.

**9 Grass Verge on Mill Lane**

Cllrs are asked to discuss the grass verge, and the possible widening of the path with tarmac, information will be provided by the clerk.

**10 Low level walk-way inside the woodland.**

Cllrs are asked to discuss and **resolve** any further actions to install a wooden walk way to be placed over a small section of the path inside the woodland.

**11 Reports from outside bodies**

An opportunity for external group representatives to update the council on recent events.

**12 Wyre councillor report**

An opportunity for Wyre councillors to provide an update.

**13 Questions to councillors**

An opportunity for councillors to ask another councillor a question.

**14 Date and time of next meeting**

Second Tuesday in month is 12<sup>th</sup> September 2023 starting at 7pm

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting, with a summary of the reason for raising the matter.