

# STALMINE-WITH-STAYNALL PARISH COUNCIL

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g., making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know."The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

9th April 2026

Dear Councillor

You are hereby summoned to attend the April Council Meeting of Stalmine-with-Staynall Parish Council on Tuesday 14<sup>th</sup> April 2026 at **7.00pm** at the Village Hall, Stalmine.



**Debbie Smith**  
Clerk to the Council

## A G E N D A

### 1 Apologies for absence

### 2 Declaration of interests and dispensations

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

### 3 Minutes of the last meeting

Councillors are asked **to consider and approve** as a correct record the minutes of the meeting held on held on 10<sup>th</sup> March 2026. **(emailed)**.

### 4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. **Members of the public are reminded that only items on the agenda should be raised at the meeting.** Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

### 5 Planning

Councillors are to **note** the below planning application has been **resolved** via email due to the deadline before April's meeting, comments will be appended in April's minutes. There are no other applications to be considered at the meeting.

Application Number: 26/00205/FUL

Proposal: Proposed change of use of land to domestic curtilage to allow siting of an ancillary domestic outbuilding (hot tub)

Location: Torbant Farm Brick House Lane Hambleton Poulton-Le-Fylde Lancashire

### 6 Finance

Councillors are asked:

#### a) To note the following receipts in March 2025

Receipt Name	Details	Date of Receipt	Amount
Wyre Borough Council	Demanded Precept	08/04/2026	£44,760.00

**b) To approve** the following payments

Payment Name	Details	Cash Book BAC's/card Ref	Amount
HMRC	NI/Tax	1	£332.28
Payroll	March 2026 salaries paid in April 2026	2,3	£1,081.96
Les Needham	Lengths man expenses (March millage)	4	£18.00
MS Garden Maintenance	Invoice # 0245 (Plants Man)	5	£510.23
MS Garden Maintenance	Expenses for March (Plants Man)	6	£13.40
Debbie Smith	Clerk's homeworking March 2026	7	£18.00
Wyre Builders Supply	Stone bulk bag – Inv SI0486884	8	£49.50
Wyre Builders Supply	Fencing Rails – InvSI0486918	9	£20.40
Wyre Builders Supply	2 Litre White Spirit – Inv SI0488002	10	£7.75
Cutts Lane Nurseries	4 x bark & 2 x composted bark	11	£46.00
C&C Supplies	Masonry paint & brushes	12	£32.20

**c) To note** the following payments by direct debit:

Company Name	Details	Payment Date	Amount
Easy Websites	Monthly hosting fee – This has increased from £47.52 to £50.16 for the new councillor email address.	1 April	£50.16
Unity Trust Bank	Monthly service charge	30 April	£7.00

**d)** To **note** the statement of accounts, closing balances at 31 March 2026. Virgin Money £37,674.92 and Unity Trust bank £18,780.03 with a total reconciliation of £56,454.95 at the year end. Bank Statements and the bank reconciliations for month ending 31 March 2026 will be provided at the meeting.

## 7 Tree Survey

Councillors are asked to **discuss** and **resolve** to have a tree survey for Stalmine Woodland, commissioned by Cumbria Tree Surveys. Councillors are to **note** the last full survey was completed in May 2025.

## 8 Policies

### Stalmine-with-Staynall Parish Council Action Plan 2026/27

The council are asked to **review** and **adopt** the action plan 2026/27. It has been updated to reflect the council's 2025/26 civic year, and what it plans to achieve in the 2026/27 civic year (emailed).

## 9 Communication/Banners for Stalmine Council

Councillors are asked to discuss the design and costings for a council banner to be used for future events and meetings. This is to be led by Cllr Orme, the council asked to **resolve** any further actions.

## ITEMS FOR INFORMATION ONLY

### 10 Reports from outside bodies

An opportunity for external group representatives to update the council on recent events.

### 11 Clerks Report

Councillors are asked to read the clerk's report prior to the meeting for any updates, members may ask the clerk any questions in relation to the report (clerk's report emailed)

### 12 Wyre councillor report

An opportunity for Wyre councillors to provide an update.

### 13 Questions to councillors

An opportunity for councillors to ask another councillor a question.

### 14 Date and time of next meeting

The next meeting proposed is The Annual Parish Meeting on **Tuesday 12 May 2026** at 6.30pm, followed by The Annual Meeting of the Council at 7pm, with the May Ordinary Meeting to follow.

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Thursday 30th April at the latest**), with a summary of the reason for raising the matter.